



Cool Kids Club, Wheatley C of E Primary School, Littleworth Road, Wheatley, Oxford. OX33 1NN

Tel: 01865 876395 www.coolkidsclub.org.uk

Minutes of Cool Kids AGM

Thursday 7th March at 7.00pm

Present: Amanda Braham, Debbie Naish, Lou Golding, Nigel Emsden, Niamh Young, Laura Drewett and Zoe Beaupierre

1. Annual Reports

- CHAIR OVERVIEW:-
 - General
 - Overall a great year! Maintained a good financial position despite some decline in numbers, which are a result of school leavers.
 - Updated booking forms and policies in line with GDPR regulations. Also updated data protection policies and safeguarding policies to ensure changes are reflected.
 - Following some challenges in holiday club, we have reflected on our admissions policies and updated them. In order to ensure children are settled and familiar with the club before attending long holiday days, we've included that children must be familiar with the club through breakfast or after school club in the first instance. We hope this allows children to enjoy the holiday club more when they do attend!
 - We've continued to update the club where needed in terms of maintenance and also the upgrade of toys - with a new Xbox being one of the larger new purchases!
 - OFSTED
 - Following the inspection in the middle of the year, we managed to achieve a Good OFSTED rating in all areas - except one where we got outstanding! This is a major achievement for the club and shows how committed we are to ensuring great provision for the children. We should all take a moment to reflect on this as it's really not easy to do!
 - Staff
 - We have again had another great year without any major challenges! I would like to thank the staff for their commitment to the team and the children. We have welcomed Julie to the team in recent months and Abbie has reduced her hours.
 - We would also like to thank a Sophie for helping the club to receive the 5 star food hygiene award - another great achievement.
 - Lastly, I'd like to officially thank Mandy and Debbie for their continued dedication and passion for making the club what it is today. We wouldn't have the club without you both and are very thankful for your incredible management.
- TREASURER – FINANCIAL REPORT:-
 - Nigel shared financial summary of the year and highlighted the following:
 - Revenue up £5k on previous year
 - Pre-tax profile down £300 on previous year
 - £5k spent on repairs and upkeep of the building and services, i.e. new fridge/freezer
 - Approx £3k spent on new toys and games, i.e. mud kitchen, games console etc
 - Have ensured money is available when club needs it for activities or improvements



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- Gave thanks to Mandy, Debbie and staff
- **MANAGER:-**
 - We have had another successful year. June 2018 we had our Ofsted inspection. We were extremely pleased with the outcome. Graded good with elements of outstanding.
 - The numbers have dropped slightly due to children leaving the school. Holiday club remains popular and busy.
 - We continue to plan for ASC weekly and h/c throughout the year. We plan activities from the children's choice and celebrate all festivals and events.
 - We continue to update policies, procedures and risk assessments regularly.
 - We have already made strong links with the new head teachers and still have very good links with the other providers.
 - We have many ideas planned to spruce up the garden area for the summer months and would like a sun canopy for some shade.
 - I would like to thank all the staff for their continued work and dedication.
 - After Harsha left in the summer, Sophie has taken over the role as breakfast chef. We are pleased that we have recruited Julie Surman, I think she is an asset to the team and has fitted in well. Abbi has reduced her Hours to 2 sessions a week.
 - Sophie has just started a Forest school leader course. This is very exciting and will benefit us greatly.
 - All staff would like to thank the committee for their support and encouragement throughout the year.

2. Election of Committee

- All committee members agreed to continue in the same roles:
 - i. Chair – Lou Golding
 - ii. Treasurer – Nigel Emsden
 - iii. Co-Secretaries – Zoe Beaupierre and Laura Drewett
 - iv. Committee Member – Niamh Young

3. Future Developments

- Mandy to look into pricing for canopy for garden area
- Mandy to arrange for quote for refurbishing boys/disabled toilet

4. All other Business

- Lou to compare pricing to other local childrens' holiday clubs to review if need to increase prices from September 2019
- Discussed closing early, at 4pm on the last day of term, Friday 5th April
- Laura to update website