



Cool Kids Club, Wheatley C of E Primary School, Littleworth Road, Wheatley, Oxford. OX33 1NN

Tel: 01865 876395 www.coolkidsclub.org.uk

Minutes of Cool Kids AGM

Tuesday 30th March at 7.00pm

Present: Mandy Braham, Debbie Naish, Lou Golding, Nigel Emsden, Niamh Young, Laura Drewett, Zoe Beaupierre, and Melanie Kinghan

1. Annual Reports

- **MANAGER OVERVIEW:- Mandy Braham**
 - Summarised what a disruptive year it's been due to the Pandemic
 - Our re-opening of summer 2020 holiday club was disrupted by the arrival of travellers and a number of garden toys and equipment had to be replaced
 - Re-opening in March 2020 has gone smoothly – our numbers are still considerably down but measures put in place last year to adhere to social distancing regulations (i.e. splitting school group bubbles into individual areas of the club) have continued this year
- **CHAIR:- Lou Golding**
 - We instantly went into lockdown following last year's AGM
 - From a staff point of view, it's been a really challenging year but Mandy and Debbie have helped hugely to keep things running as smoothly as possible, so a big thank you from the committee
 - Thank you also to Niamh – because of close financial management and good management through furlough process, we've fared as well as we could during an financially difficult time for the club
 - With development of lateral flow testing and easing of social distancing restrictions over the coming weeks, we hope to be able to start increasing numbers soon, particularly in holiday clubs
- **TREASURER:- Niamh Young**
 - Thank you to Mandy and Debbie and the rest of the Cool Kids Club staff for keeping things going during an unprecedented year
 - Financial summary shared –
 - Currently have £4k in current account, £9k in savings account – this is a significant reduction versus a year ago
 - We were already running at a loss prior to March 2020 lockdown, with a £6k loss at the end of the 2019/20 financial year
 - £18.5k loss predicted for 2020/21 financial year
 - We took the decision to supplement the 80% furlough and pay staff the full basic salary, as a reflection of their hard work and that during the time we were closed, there was no opportunity for overtime earnings
 - All wages invoiced are paid up until December 2020. We've just received an invoice from the school for January/February and we have the funds to pay this
 - All up to date with OFSTED payment
 - Completed some calculations around holiday club to assess feasibility of opening. Previously during the pandemic, we've been operating holiday club at a loss
 - Agreed in this call that we will not run holiday club until we can guarantee we're able to accept higher numbers of children – meeting scheduled for 30th April to discuss re-



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opening plans for May/June half term holiday club. We need to be able to take 20 children in order to break even in holiday club

- (NB. Breakfast and After School Club we ideally need an average of 23 children to break even financially)
- Zoe is waiting on outcome of grant application from SODC Business Support. APRIL UPDATE – confirmed that we will be receiving this
- Niamh is working on tax return – we may not have to pay tax for a while based on previous months' performance

2. Election of Committee

- All committee members agreed to continue in the same roles:
 - i. Chair – Lou Golding
 - ii. Treasurer – Niamh Young
 - iii. Co-Secretaries – Zoe Beaupierre and Laura Drewett

3. All other Business

- Need to review our constitution at some point – some of our points refer to charity reporting requirements as it was written at a time where we were investigating charity status
- Lateral flow testing – Mandy has taken the policy from Wheatley Primary School as a template – CKC staff will be tested twice a week and send results to government for tracking
- Mandy and Laura to move CKC photos onto google drive so Laura can use these on new website design
- Laura to investigate costs for setting up a new website with online booking system
- Recruitment of new CKC staff member – discussed process for this. Mandy and Debbie have been having to do a lot of overtime to cover current shortage of staff
- Mandy worked on parent invoicing at beginning of Easter holidays – shared numbers with Niamh